

20 Prospect St., Suite 201 Ballston Spa, NY 12020

December 2015

Greetings Homeowners,

Phone: 518.577.5403 Fax: 888.567.6784

We are writing to advise you that we will be changing our business name from Maxwell Management Group to Edgewater Management Group, Inc. We also want you to know that there will be no change to company ownership, management or staff. We will discontinue using the d/b/a Maxwell Management Group that we have been known by for the past 1 ½ years since the purchase from Maxwell Property Management, LLC. Our company name change from Maxwell Management Group to Edgewater Management Group, Inc. will take effect as of January 1, 2016.

We have included our new logo, website address and our new staff email addresses for you to take note of. All of the phone numbers will remain the same. For the next few months at least, any correspondence going to old email addresses will be forwarded to the new email addresses.

For your convenience we have listed our contact information below. The new information is underlined for you.

Thank you for being one of our valued customers.

Website address: www.edgewatermg.com

Office Manager: Kelly Kenyon Office phone & text: 518.577.5403 Office email: <u>kelly.kenyon@edgewatermg.com</u> Office fax: 888.567.6784

John Safford CMCA Community Association Manager Cell & text: 518.331.9369 Email: john@edgewatermg.com

Kelly A. Wolfe Community Association Manager Cell & text: 518.281.0043 Email: <u>kelly.wolfe@edgewatermg.com</u>

K. Lee Lounsbury CMCA, AMS President & Senior Manager Cell & text: 518.428.9784 Email: <u>lee@edgewatermg.com</u>